

How to Create a Voice Thread

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Create an account

- ▶ Go to voicethread.com and create an account
- ▶ Write your username (first name, last name initial, alhs) and password (long student id number) down.
- ▶ Send yourself an email on School Loop with your username and password.
- ▶ If you have a cell phone, add a note with your Voice Thread login information.

Select My Voice

- This will take you to the page with all of your Voice Threads.
- Select the Create Tab

The screenshot shows the VoiceThread web application interface. A large red arrow points to the 'MyVoice' tab in the top navigation bar, which is highlighted in yellow. The interface includes a search bar, a left sidebar with filters for 'All' (84), 'Owned by me', 'Shared with me', 'I've subscribed to', and 'Tutorials', and sections for 'ORGANIZATIONS' (PTL Summer Teacher Institute, San Bernardino County ...) and 'GROUPS' (One Nation Many Faiths, Period 3, Period 4, Period 6, TAHROF_Middle School). The main content area displays a grid of 12 Voice Thread cards. Each card has a title, a description, and a 'menu' icon. The cards are organized into two rows of six. The first row includes 'New Deal Primary Source Examination', 'Photographs of the Great Depression: The Farm Security Administration and Documentary Photography During the Depression Years Voice Thread', 'Progressivism DBQ', 'Progressivism DBQ', 'Teaching With Documents: The Civil War as Photographed by Mathew Brady', and 'The American Civil War'. The second row includes 'Photographs of the Great Depression: The Farm Security Administration and Documentary Photography During the Depression Years Voice Thread', 'Photographs of the Great Depression: The Farm Security Administration and Documentary Photography During the Depression Years Voice Thread', 'Progressivism DBQ', 'Teaching With Documents: The Civil War as Photographed by Mathew Brady', 'Teaching With Documents: The Civil War as Photographed by Mathew Brady', and 'Attitudes towards Nationalism the Irish'. At the bottom, there is a pagination bar showing '2 of 9' with navigation arrows.

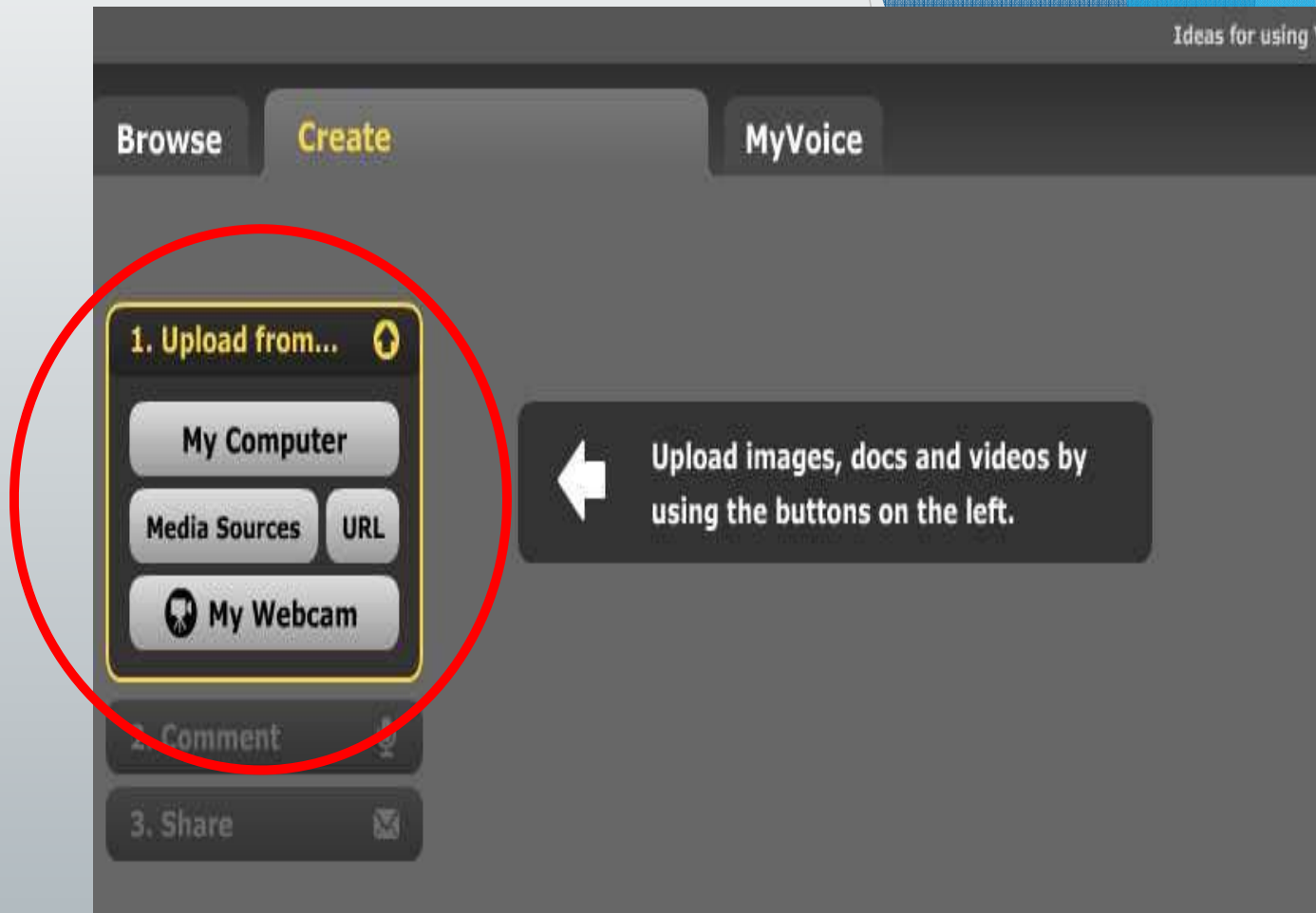
Create a Voice Thread

Select the create Tab. To begin you will need to upload content to use.



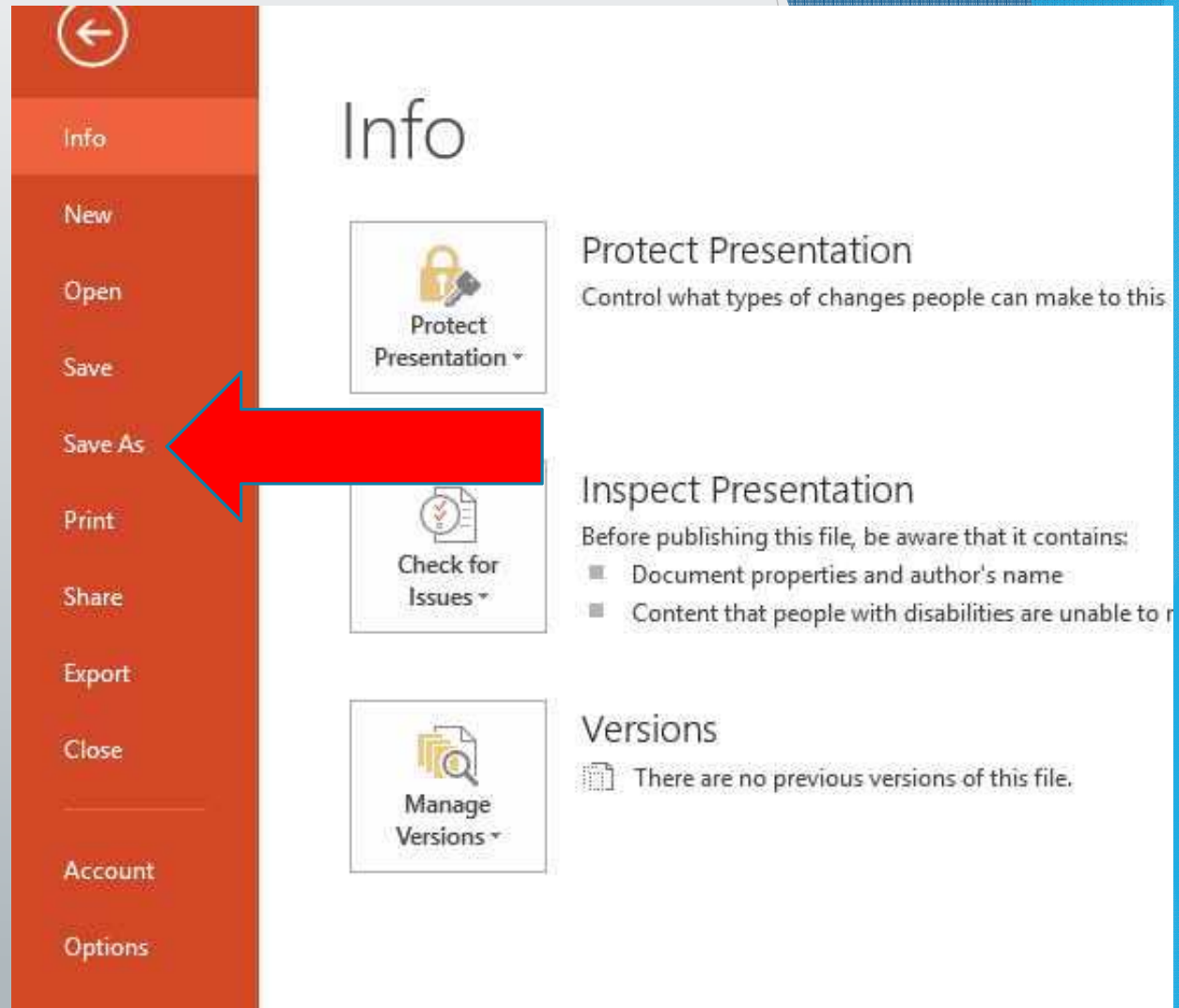
Upload Content

Select from Voice Thread's Media Sources (they have some great collections), content online, your webcam, or files from your computer. To upload a PPT, see slides that follow- you will need to convert PPT into JPEGs.



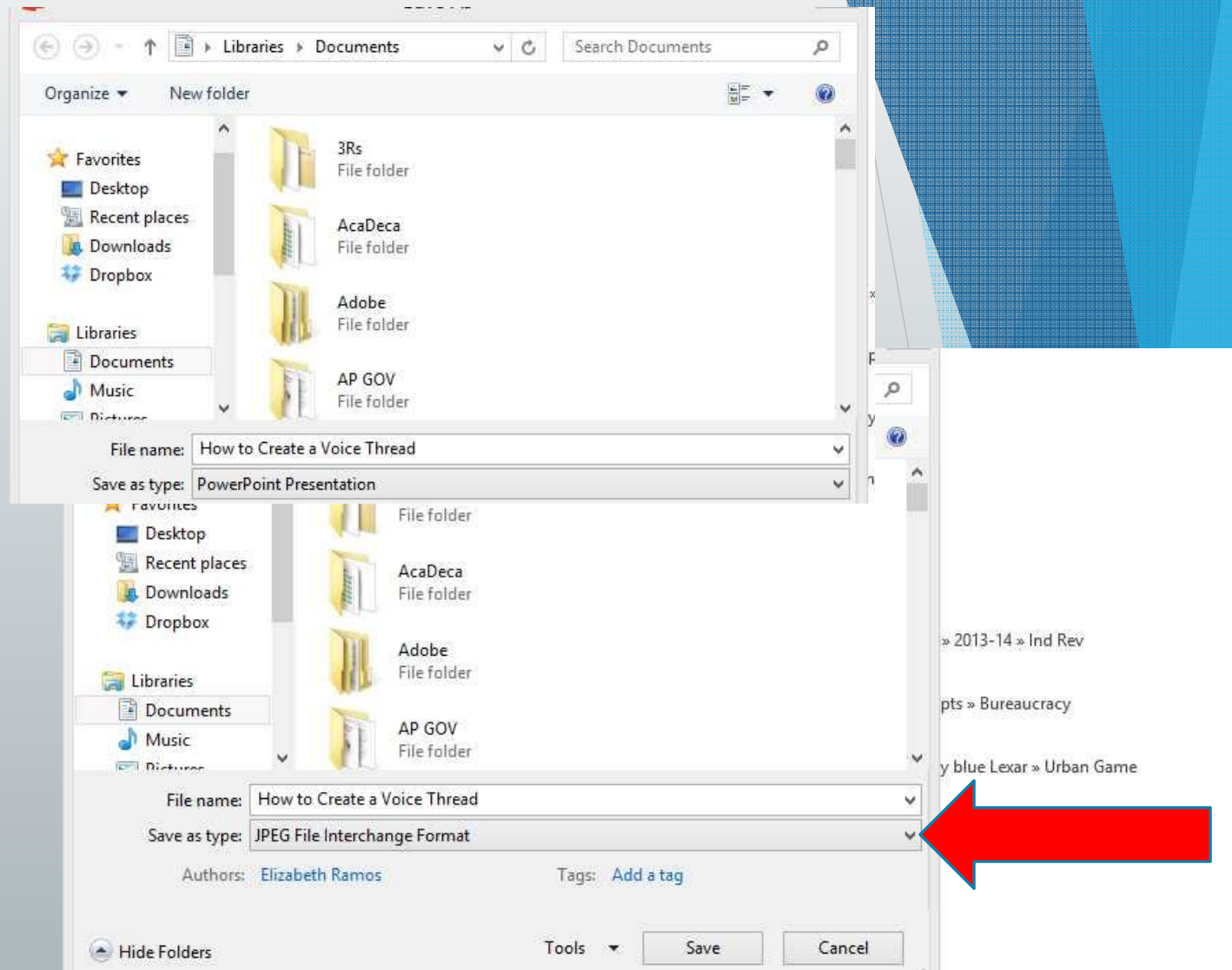
If you are using
a PPT for
images...

Save your PPT
as an
image/JPEG.
You will need
to save your
PPT using the
SAVE AS
option



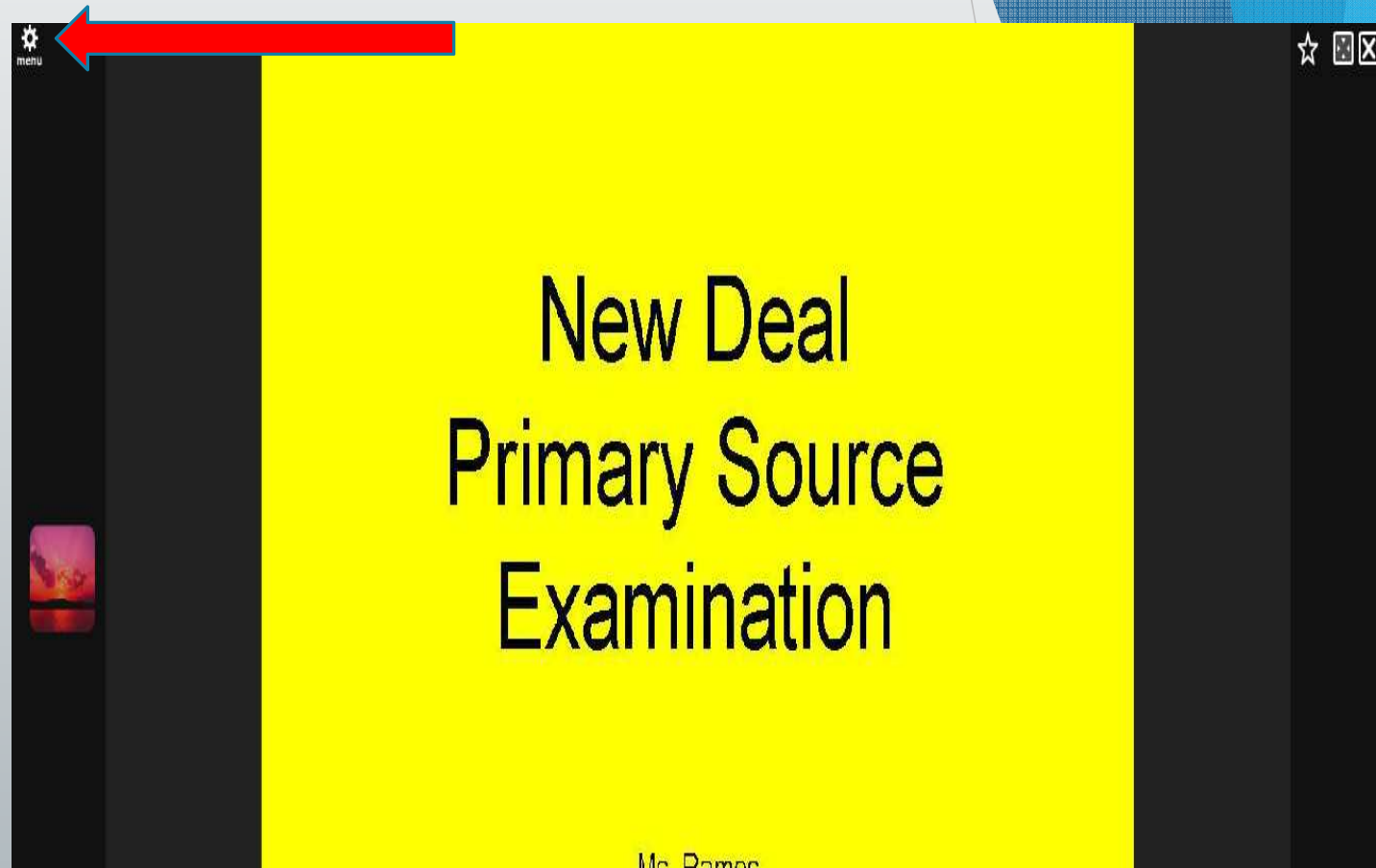
Change file type

Change the Save as type from PPT to JPEG file format and hit save. Select save all files if the PPT has multiple slides you wish to use.



Go to the home of the Voice Thread

By selecting the Menu you are able to edit, share, and set playback settings.



Edit Options

On the bottom, you will find tabs to set playback options, embed, and set publishing options

The screenshot displays the VoiceThread web interface. At the top, there is a navigation bar with links for 'Ideas for using VoiceThread', 'Latest News & Features', 'VoiceThread Products', 'Support', and the 'voicethread' logo. Below this, a secondary bar contains 'Browse', 'Create', and 'MyVoice' tabs. The main content area is titled 'Per 3 FDR New Deal Examination 2013 (edit)' and features a grid of document thumbnails. On the left side, a sidebar contains three primary actions: '1. Upload', '2. Comment', and '3. Share', each with a corresponding icon. Below these is a 'We replace use' section with a text area and a 'replace' button. At the bottom of the sidebar, there is a field for '(add a title and link)' and a trash icon. A red rectangular box highlights the bottom of the interface, which contains four buttons: 'Playback Options' (with a gear icon), 'Export', 'Embed', and 'Publishing Options' (with a gear icon).

Playback Options

Set the playback options to your desired/ student needs.

Playback Options for this VoiceThread close X

Wait seconds before turning the slide.

Start playing when opened? ☒

Show fullscreen when opened? ☒

Allow others to download original images and documents? ☐

Hide final share slide? ☐

Allow others to Export? ☐

Allow others to Make a Copy? ☐

save

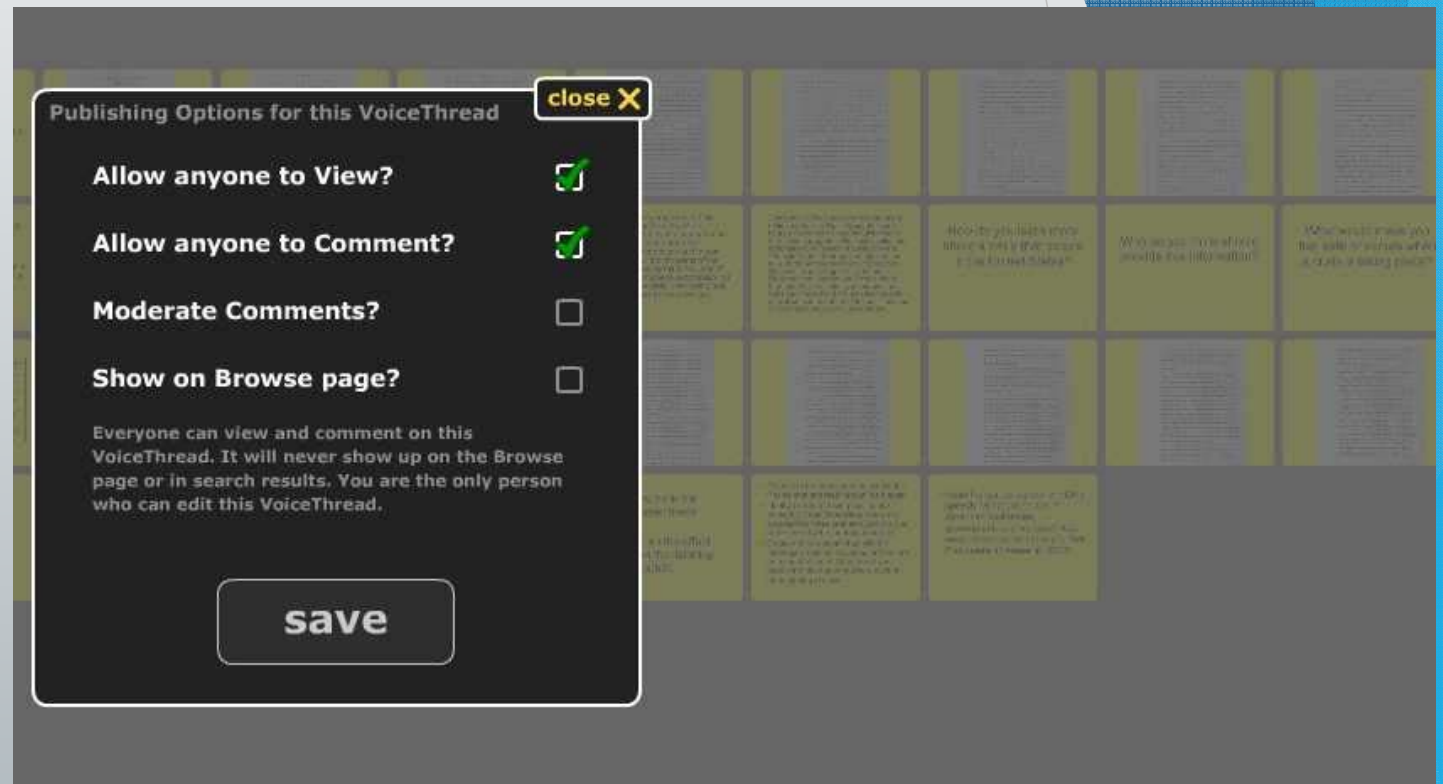
Embed Options

You can share your Voice Thread with students by sharing the link, using social media, or embedding it on your class website.



Publishing Options

Set publishing options. If you do not want students to view each others responses, select moderate comments, select moderate comments. You can go back and deselect to make comments viewable later.



The image shows a screenshot of a web application interface with a modal dialog box titled "Publishing Options for this VoiceThread". The dialog box is dark gray with white text and a "close X" button in the top right corner. It contains four settings, each with a checkbox:

- Allow anyone to View?** ☒ (checked)
- Allow anyone to Comment?** ☒ (checked)
- Moderate Comments?** ☐ (unchecked)
- Show on Browse page?** ☐ (unchecked)

Below these settings, there is a paragraph of text: "Everyone can view and comment on this VoiceThread. It will never show up on the Browse page or in search results. You are the only person who can edit this VoiceThread." At the bottom of the dialog box is a large, rounded rectangular button labeled "save". The background of the application is a grid of document thumbnails, which is dimmed.

Share Options

You may share the Voice Thread via link or contacts and groups created on Voice Thread.

